



"Individual units" are defined as the interior spaces tied to a particular multi-family or single-family dwelling unit. This includes, but is not limited to, bedrooms, hallways, kitchens, and bathrooms.

1. "Common spaces" are defined as areas within the building interior and exterior that are open to the public, including but not limited to entryways, community patios or balconies, roof terraces, lobbies, hallways, elevators, management offices, restrooms, community rooms, community kitchens, stairwells, sidewalks, parking lots, parking garages, carports, lands within the developments; lands owned by or under the control of the Housing Authority and any other similar area of the property that is accessible to employees, residents and guests or any other person.
2. The Housing Authority will inform current residents, new applicants on waiting lists, Housing Authority employees, contractors, and sub-contractors of this policy, all of whom are also responsible for compliance with this policy.
3. The Housing Authority will post "No Smoking" or "Smoke-Free Area" or similar signs inside residential units and other practical places to facilitate enforcement and compliance with this policy.
4. All residents will be given a copy of the smoking policy. After review, the resident will be required to sign an acknowledgement of the policy. A copy of the acknowledgement will be placed in the resident file. Current residents will be required to sign an amendment to their lease incorporating the non-smoking policy. Leases for new residents will include the non-smoking policy.
5. All employees will be given a copy of the smoking policy. After review, the employee will be required to sign an acknowledgement of the policy. A copy of the acknowledgement will be placed in the employee's personnel file.
6. Although PCHA prohibits smoking as noted above, there is no warranty or guaranty of any kind that units, grounds, office areas or common areas will be totally smoke free. Enforcement of PCHA's no smoking policy is a joint responsibility that requires the cooperation of residents, employees and others in reporting incidents or suspected violations of smoking.

RESIDENT RESPONSIBILITY

1. It will be the resident's responsibility to inform his/her household members, and guests of this No Smoking Policy and for ensuring compliance with the policy.
2. The resident shall be responsible for proper disposal of all tobacco products.

Poinsett County Housing Authority
Adopted by Commission: 05/14/2018
Effective: July 1, 2018

Smoke Free Policy



No Smoking Policy

Lease Addendum:

All of these terms and provisions appearing in Housing Authority's Smoking Policy adopted July 1, 2018 (the Policy) are specifically made a part of the Dwelling Lease in force at the applicable property(is) named in the Policy and are hereby agreed to by both parties.

This provision applies to any and all persons entering a Housing Authority non-smoking property, under tenant's control including tenants and their guests and visitors, contractors, and employees.

1. Smoking is not to be permitted in individual units or the interior areas of a designated Housing Authority community or facility of any type after the effective date of the Policy, unless otherwise specified. "Smoke" or "smoking" means the possession or use (carrying or smoking) of any kind of lighted pipe, cigar, cigarette, e-cigarette/vapor cigarette (ENDS), or any other lighted smoking equipment or tobacco product or other substance-controlled or uncontrolled.
2. Smoking will not be permitted in all common areas of the Housing Authority community or facility up to **25 feet from Housing Units, Buildings, Offices or Common Areas**
3. This policy covers all PCHA properties, grounds and buildings, including, but not limited to park areas, parking lots, vehicles common areas, elevators, stairs, hallways, and resident unit units, both new and existing.
4. This policy applies to any and all persons entering the PCHA properties including PCHA residents, their guests and visitors, contractors, and PCHA employees.
5. "Individual units" are defined as the interior and exterior spaces tied to a particular multi-family or single-family dwelling unit. This includes, but is not limited to, bedrooms, hallways, kitchens, and bathrooms.
6. "Common spaces" are defined as areas within the building interior and exterior that are open to the public, including but not limited to entryways, community patios or balconies, roof terraces, lobbies, hallways, elevators, management offices, restrooms, community rooms, community kitchens, stairwells, sidewalks, parking lots, parking garages, carports, lands within the developments; lands owned by or under the control of the Housing Authority and any other similar area of the property that is accessible to employees, residents and guests or any other person. (At this time "Common Spaces" aren't included in this Smoke Free Policy, except interior spaces associated with "Common Spaces" i.e. Community Room, Main Office)
7. The Housing Authority will inform current residents, new applicants on waiting lists, Housing Authority employees, contractors, and sub-contractors of this policy, all of whom are also responsible for compliance with this policy.

PCHA No Smoke Policy

Poinsett County Housing Authority
Adopted by Commission: 05/14/2018

Smoke Free Policy

Effective: July 1, 2018



Note: This policy is an agreement between the head of household (spouse and all other a party to the Lease) and the Poinsett County Housing Authority and needs to be signed as an addendum to the Lease.

I have read the No Smoking Policy as written above and understand its provisions. I agree to abide by these provisions fully, and understand that failure to comply with any part of the above after sufficient notice of the violation will be cause for termination of my Lease. I have received a copy of this policy.

RESIDENT

HOUSING AUTHORITY

Head of Household (*Signature*)

Date

Manager (*Signature*)

Date

Spouse or Other Adult Member

Date

Management Office

Other Adult Member (2)

Date

Street Address

Zip Code

Unit Address

Phone